



CITY OF STANLEY

Permit # _____
Date _____**BUILDING PERMIT APPLICATION**

Owner: _____

Phone: _____

Mailing Address: _____

Builder: _____

Architect: _____

Property Block _____ Lot _____ Subdivision _____
Location: _____Structure: New _____ Remodel _____ Addition _____ Repair _____
Fire Damage _____ Water/Snow Damage _____ Renewal: _____Type: Residence _____ Commercial _____ Educational _____ Govt. _____ Religious _____
Fence _____ Sign _____ Excavation _____

Please describe in detail, the structure and its use:

Please describe in detail, the exterior of the structure:

Roof Type: _____ Roof Color: _____ Building Height: _____
Siding Type: _____ Siding Color: _____
Sq. Ft. - Living Area: _____ Sq. Ft. - Garage: _____ Sq. Ft. - Other: _____
Value of Completed Project: _____
Completion Date: _____

- ♦ Applicant must submit a Site Plan showing where the building sits on the property. Building plans and all specifications must also be attached to this permit application. Applicant is responsible for location of all property lines and set backs as well as ground water tables for a dry floor in a crawl space or basement. The City of Stanley reserves the right to review all permit applications for 30 days.
- ♦ This permit is issued subject to the ordinances contained in the Stanley Municipal Code, as amended, and it is hereby agreed that the work will be done as shown on the plans and specifications submitted with this application for a building permit as well as the description and completion date shown above and it will be completed in accordance with the ordinances pertaining and applicable thereto. Any building permit issued by the City of Stanley addresses only the requirements of the Stanley Municipal Code. Applicant is responsible for obtaining all other permits and certifications required by applicable law as promulgated by federal, state, county, or other local government authority.

Approved By:City Official: _____
Date: _____Fire Dept: _____
Date: _____Sewer Assoc./Health Dept.: _____
Date: _____☐ **Denied:** Code Section: _____ Description: _____☐ **Site Plan Submitted** Date: _____☐ **Building Plan Submitted** Date: _____☐ **Boundary Agreement for Boundary Fence** Date: _____

Permit Fee: \$ _____

Plan Check: \$ _____

Total Paid: \$ _____

Please send white copy to:City of Stanley
P.O. Box 53, Stanley, Idaho 83278
Tel: 208.774.2286 / Fax: 208.774.2278
www.stanley-idaho.org

Membership Connection Permit Application Letter and Approval

*Stanley Sewer Association
P.O. Box 71, Stanley Idaho 83278-0071
stanleysewer@yahoo.com*

*The following information must be provided
to process your Application for Membership:*

Property Description

Physical Property Address _____

Legal Description _____

Custer County Tax Parcel # _____

- *Estimated date of connection to the main line _____
(All new connections must be inspected by the Stanley Sewer Association. Please
notify the SSA at least one week prior to connection to the main line)*

The current **Membership Connection Permit Fee** is \$4000.00 The Merritt Lane
Line Extension Fee is \$5500.00. The Highway 21 Line Extension is \$3500.00.
All fees must be **Paid In Full** prior to approval. Rates are valid for the year 2010
only.

Note:

*The current annual rate for January 1st thru December 31st is estimated to be
\$ _____ or \$ _____ per month. This is based on _____ Equivalent
User. Annual payments are accepted only in January for the forthcoming year.*

Member Billing Information:

Name

Billing Address

City/State/Zip

Phone

Membership not final until approved by the SSA

Approved By: Stanley Sewer Association _____ Date _____

Title _____

STANLEY SEWER ASSOCIATION

EXPLAINED

This notice is to explain the purpose of the Stanley Sewer Association (SSA) and outline some the practices affecting our members. Many of our members became members through a transfer when they bought their property. A transfer of the sewer permit usually takes place at the closing of the sale with a \$25 fee and an SSA "Letter of Transfer" form. Others, who are developing their property for the first time and require a new connection, pay a new Membership Connection Permit fee. This fee is currently set at \$4,000 valid through December 31, 2010 and will increase to \$4,500 in 2011. In addition to the Membership Connection Permit Fee, some of our service areas are also charged a line extension fee. The Merritt Lane extension is an additional \$5,500 and the Highway 21 extension is currently set at \$3,500. Once a residence or business connects to the system an annual or monthly user fee is required.

The sewer system was developed in order to preserve the pristine rivers and streams of this beautiful mountain community as well as the purity of the local wells. Septic systems were just not adequate to guarantee the purity of our environment. The first sewer system was outgrown just a few years ago and a moratorium on new building resulted. This moratorium was a setback for the Stanley area. The SSA and the US Forest Service with Idaho Dept. of Environmental Quality & Rural Development loans and grants, worked together to facilitate the costly redesign of the system. The infrastructure of the sewage ponds, the pump stations, the land application and the main line maintenance is costly. It is important to understand much of this infrastructure costs the same whether servicing a small seasonal community or a larger full time population. The system is constructed to meet peak demands, if it wasn't, there would be nasty backups many days in July with few, if any problems in January. It really saves nothing in sewage infrastructure costs and maintenance if a house or business is only utilized a few months a year.

The SSA Board of Directors (a group of local citizen volunteers) creates, amends and governs the policies (Bylaws and Operating Rules) necessary to provide adequate sewage treatment for the community. It's a Board responsibility to oversee that the system keeps up with demand and to ensure adequate funding for maintenance and growth.

New members and some long time members are often unaware of many of the policies of the SSA. Here are most of the policies that seem to surprise members new and old.

FYI

- Your sewer bill is a monthly obligation even though you paid the transfer fee or the New Membership Connection Fee.
- The bill is arrived at by a system of "User Equivalent" assessments. *Available on request.*
- In order to minimize administrative costs the Board has encouraged members to pay on an annual basis although there are a few members still on the monthly system. Annual payers are afforded a sizeable 10% discount if the bill is paid by the January 31st due date. This is a courtesy discount. All members who miss that deadline lose that "courtesy discount" and are back billed for the 10%. This back billing is not a penalty. Penalties of \$25.00 are assessed if a bill goes 30 days past the due date.

- Many properties have more than one use and thereby have additional charges. For instance someone may decide to add an apartment to their house so the owner would be charged for a residence and an apartment. A business may decide to add an RV hookup, public restroom and a warehouse. Here the owner would pay fees for all three.
- It is up to the owner to inform the SSA of changes they make to their property. Members are on the honor system to report changes. Keep in mind though, this is a small community, so a Bed & Breakfast sign going up on a house that was previously a mere residence would not go unnoticed. Please let the SSA Board know of changes where service is either removed or added. An inspection will be conducted and changes will be noted in the next billing cycle. *See how to contact the SSA at the end of this notice.*
- Bills are not prorated. If at anytime during a year a Usage has been disconnected, the bill will be changed on the following year. If a new Use comes on line anytime in that year the bill will begin that month and continue monthly until the next annual billing on January 1st at which time an annual bill will be sent for the next years Usage.
- Usage is billed for availability. If for instance you have a residence with a guesthouse you get a bill that has both charges even if the guesthouse was unoccupied. If the guesthouse exists then the capability still exists to use it. To qualify for removal from the bill the guesthouse sewer line would have to be completely dug up and removed so the capability no longer exists. Please ask the Board for an inspection if a change has taken place. Billing time is not the time to dispute your usage.
- Sale of your property should be reported to the SSA by a "Letter of Transfer" and a \$25 filing fee. These are available from the Billing Administrator or Office Mgr. The SSA does not refund for the balance of the year's payment. This should be settled between seller & buyer. The buyer and seller must both sign the "Letter of Transfer". Until a completed and signed "Letter of Transfer" has been received by the Board, the original owner is responsible for the sewer bill.
- The owner is the responsible party for payment of the Usage fees even if the owner has leased the property and the renter has agreed to pay the Usage bills. If the renter defaults the owner is ultimately responsible for fees and penalties.

The SSA Board meets on the 2nd Tuesday of every month at the Stanley Library Bldg. For assistance or to be placed on the meeting Agenda please email stanleysewer@yahoo.com with a detailed message.

How to contact the SSA:
P.O. Box 71, Stanley, ID 83278
Office Manager: Sarah Isner

Billing Administrator:
 Maintenance Supervisor:

Ken Klusmire (208) 853-5541
 Jim Wetzel (208) 774-3330

Board of Directors:
 Richard Neustaedter, President (208) 865-2935
 Michelle Wetzel (208) 774-3330
 Selma Lamb (208) 774-2246
 Tom Peterson (208) 774 3723